

Subject:- **Purchase of Material for Printing of Dispatch and Attendance Register  
Department of Building & Architectural Engineering**

The case for the purchase of raw material was forwarded to Treasurer office vide dispatch no. 104Upp dated 26-04-2024. The Purchase officer returned the case with the query that please send both the cases separately with departmental letter dated 06-06-2024. (copy enclosed)

So, the following material are required for the printing.

No.	Name items/specification	Qty
1	Offset Paper size 17"x27" Gms 68 (Flying/Mandyali)	135 sheets

Submitted for Administrative and Financial approval from competent authority.

*[Signature]*  
06/06/24  
**Supervisor**  
University Printing Press  
*[Signature]*

*[Signature]*  
06/06/24  
**Manager**  
University Printing Press

*[Signature]*  
07.07/24  
**Controller of Examinations**

✓  
**Treasurer**

10-6-24  
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